

## **MA Workforce Training Fund - Express Program**

### ***A Few Highlights***

#### **PROGRAM OVERVIEW**

The Express Program provides employers fast, simple access to grant-funded training, helping businesses in MA respond to emerging needs. The Express Program is part of the Massachusetts Workforce Training Fund Program.

#### **ELIGIBILITY**

- ❖ Massachusetts businesses, of any size, may apply. In order to qualify, businesses must pay into the Workforce Training Fund.
- ❖ Grant funds are limited to \$15,000 per company each calendar year and \$3,000 per employee for each course.
- ❖ Only owners and employees who are Massachusetts payroll employees (receiving form W-2) are eligible to be counted as participants for the purposes of reimbursement. Owners who are not also payroll employees of their companies are ineligible to be counted as formal participants. Application must include a Certificate of Good Standing (COGS) from the MA Department of Revenue, issued within 6 months of application submission date.

#### **OTHER PROGRAM DETAILS**

- ❖ With our RSG workshop, find out whether you are approved before you commit.
- ❖ The application takes maybe 15-20 minutes and is quickly reviewed (typically within 21 days). It is important not to start training before the Express Service Agreement start date.
- ❖ For grant recipients with 100 or fewer MA employees, you may receive full reimbursement of the cost of training up to \$3,000/person/workshop. You must request reimbursement within 30 days after a course has been completed.



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